

Chartiers Township

2 Buccaneer Drive
Houston, PA 15342
(724) 745-3415
Fax (724) 745-1744

2026 Solicitation Permit Fee \$50
Fee to be paid at time of submission

Solicitation Permit Application

All applications and fees must be submitted directly to the
Chartiers Township Planning Department located at 2 Buccaneer Drive, Houston, PA 15342
Questions or comments may be directed to planning@chartierstwp.com or by calling 724.745.3415

APPLICANT INFORMATION

Applicant Name: _____

Mailing Address: _____

City/State/ZIP: _____

Local Address if different from above:

Phone: _____

Email: _____

COMPANY REPRESENTED

Name: _____

Mailing Address: _____

City/State/ZIP: _____

Point of Contact: _____

Phone: _____

Email: _____

Please provide a brief description of the nature of the business and the goods/services being sold:

Have you been convicted of a crime other than a summary offense? If so, please list the nature of the offense and the punishment assessed (Use additional sheets if necessary):

Offense: _____ Penalty: _____

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REQUIRED ATTACHMENTS (Application is considered incomplete until all required information is received)
Note: Hard copies must be attached to application. No email copies will be accepted.

- Copy of valid Driver's License or State Photo Identification Card
- 2" X 2" Color Photograph of Peddler/Solicitor
- PA State Police Criminal Background Check. If not a Pennsylvania resident, a criminal background check must be provided from the state of residence
- Attached Conditions and Guidelines Initialed by applicant
- \$50 Application Fee

I hereby certify that the information contained in this application and accompanying documents is true and correct to the best of my knowledge.

Applicant Signature: _____ **Date:** _____

Solicitation Guidelines and Conditions

Solicitation Permits are subject to the following (initial each item):

1. Solicitations may be conducted Monday through Saturday only from 10:00AM to dusk.

_____ I understand and accept

2. Solicitations may not be conducted on Sundays or federally designated holidays.

_____ I understand and accept

3. All permittees are required to exhibit a solicitation permit to any resident, police officer, or other designated Township official.

_____ I understand and accept

4. Solicitation permits shall expire at the end of each quarter year, and the term during which a permit is valid and useable shall not exceed 92 days (Permits may be renewed in accordance with the terms and conditions of Chartiers Township Ordinance No. 357, Peddling and Soliciting).

_____ I understand and accept

5. Solicitations are not permitted at residences where a no solicitation, peddling, canvassing, or similar sign is posted, or from the attached No Solicitation list, in accordance with the terms and conditions of Chartiers Township Ordinance No. 357, Peddling and Soliciting.

_____ I understand and accept

6. I have read and understand the requirements, violations, and penalties of Chartiers Township Ordinance No. 357, Peddling and Soliciting.

_____ I understand and accept

Solicitation Permit Number: _____ Issued: _____ Expires: _____

Township Signature: _____ Date: _____

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